



## Replacement Diplomas

Washington University issues one original diploma. The Office of the University Registrar does not retain copies of diplomas. Once your order is processed, it will take 4-6 weeks to receive a replacement paper diploma and/or 5-8 business days to receive a certified digital diploma. Please note: the body of a replacement diploma will be the same as the original except that the four signatures will be of the officers now in office and "replacement diploma" will be stamped on the lower left corner.

Replacement Diploma purchase options:

- Replacement paper diploma (no cover) \$50
- Replacement paper diploma (with cover) \$60
- Replacement legacy certified electronic diploma \$50

Student's Name on record: \_\_\_\_\_

If your last name has changed, do you want your replacement diploma to show the previous last name on record or your current last name? \_\_\_\_\_

Student ID number or Last 4 of your SSN: \_\_\_\_\_

Degree Received: \_\_\_\_\_

Degree Date/Semester: \_\_\_\_\_

Contact phone number: \_\_\_\_\_

Contact email address: \_\_\_\_\_

The address to which you want your diploma mailed:

*Note: diplomas cannot be shipped to a P.O. Box. Please include a postal code if shipping to an international address*

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To order a replacement diploma, print this page providing the requested information and send it along with a check payable to **Washington University in St. Louis** (we do not accept cash) to:

Office of the University Registrar  
 MSC 1143-0156-0B  
 Attn: Diploma Services  
 One Brookings Drive  
 St. Louis, MO 63130-4899

**I certify that the above information is true and accurate to the best of my knowledge and I am the former student described.**

Signature \_\_\_\_\_ Date \_\_\_\_\_