course listing for the first two weeks of registration. Olin graduate students have priority in all courses over all Non-MBA students at all times.

- All prerequisites must be met prior to registering for a course.
- Due to high demand, students attempting to enroll in any short courses (weekend or weekday) will automatically be placed on the waitlist.
- You may not be simultaneously enrolled for two classes that meet at the same time or overlap, excluding starting and ending times.
- If a class is full, you have the option of adding yourself directly to a waitlist. It is important that you keep a close eye on the waitlists, as your status will automatically change as space opens up.
- Non-Business students please refer to section referring to NonMBA students for instructions on enrolling in a graduate business course.

GENERAL REGULATIONS

The full-time MBA degree program is a 66-credit units program. Under no circumstances will a MBA degree be awarded to persons who have completed less than 57 semester units of coursework with the Olin graduate faculty. The additional units (beyond those required with the Olin faculty) may be taken with the Olin faculty, may be approved transfer units (9 credit maximum) from an AACSB-accredited MBA program, or pre-approved Washington University on-business graduate level electives. Approval will be granted where the coursework has a managerial orientation. (Completion credit units requirement vary for joint/dual degree and 3/2 students please refer to conditions of enrollments.)

Full-time MBA students may also take coursework that does not count toward the MBA degree (i.e., music, dance, physical education, etc.) as long as the total number of credits for both the A&B terms does not exceed 18 units and it is offered through the day division of our partner schools. However, if a student takes more than 9 units of MBA approved course work outside of Olin during their four semesters in the program, and if they are not a joint degree student, they will be billed on a per unit basis for each units external to Olin that is in excess of the maximum allowed 9 units. Students are allowed to enroll in Washington University coursework outside the Olin Business School starting their second semester with the exception of University Collete (For additional rules please refer to the condition of enrolment). See MBA Director, Sarah Miller, if you need clarification.

The Professional MBA (PMBA) evening degree program is a 54-credit units program. Under no circumstances will the MBA degree be awarded to persons who have completed less than 48 semester units of coursework in the PMBA curriculum with an Olin graduate faculty. The additional credits (beyond the credits with Olin faculty) may be taken with Olin faculty, may be approved transfer credits, 9 units maximum, from an AACSB-accredited MBA program, or with prior approval. A student may elect to take up to 6 units of coursework in other divisions of Washington University. The grades you earn must be “B” or better, and the Academic Review Committee judges the courses to equivalent to Olin MBA classes in quality and content. See Olin MBA Director, Jan Snow, if you need clarification.

The Specialized Master’s program degree completion units varies between the degree programs. The MACC requires a minimum of 33 credit units to complete the specialization. The MS/Quant Track requires a minimum of 33 graduate level credit units. The MS/Quant Track requires a minimum of 39 graduate level credit units. The MS/SCM requires a minimum of 36 credit units to complete the program. The MS/SCM requires a minimum of 30 graduate level units to complete the program. For students that needs all the foundation courses, the degree requirement total units will be increased. Under no circumstance will the degree be awarded to person who has completed less than the required total units. (Please see the Director for specific degree completion units. Olin Business School will accept up to nine units of course work taken from an AACSB-accredited institution for any of the Specilized Master’s degree programs, if the grades you earned or "B" or better, and the Academic Review Committee judges the courses to equivalent to Olin MBA classes in quality and content. See Specilized Master’s Programs Associate Director, Dave McKeen, if you need clarification.

GRADING SYSTEM

MBA/Professional MBA Programs
HP High Pass Up to top 20% of any section/course.
P Pass Satisfactory performance.
LP Low Pass Minimum level of acceptable performance.
NP No Pass If a required course, the course must be repeated.

Any combination of 3 or more LPs or NPs in the core courses or in any single semester puts the student in jeopardy of academic dismissal. The Academic Review Committee will consider the case. Any combination of 6 or more LPs or NPs in all MBA and related coursework will place the student in jeopardy of academic dismissal. The Academic Review Committee will consider the case.

Olin Business School does not calculate grade point averages (gpa) and semester class rankings for the full-time MBA and Professional MBA programs and graduation eligibility.

Specialized Masters Programs

The Specialized Master’s degree programs uses the letter grade option. The program does calculate grade point average, it does not do semester class rankings. A minimum grade point average of 3.0 is required in all graduate coursework to remain in good standing.

TUITION FEES

Full-time MBA Students
$25,750 per semester ($1560 per unit if you exceed the maximum semester units).
Professional MBA Students (Part-time)
$1560 per unit ($25750 semester if enrolled in 10 or more units).
Specialized Master Students
$25,050 per unit ($1560 per unit if you exceed the maximum semester units). Third semester students are charged 60% of the fulltime SMP tuition rate.
Professional Specialized Master Students (Part-time)
$3560 per unit ($20600 per semester if enrolled in 10 or more units).

Note: In all programs the tuition rate applies for audit courses. Courses can only be audit with the permission of the instructor with the exceptions of short courses. Short courses can not be taken for the audit grade option.

TUITION PAYMENT/BILLING POLICY

A hold is placed on a student’s record if he/she has an outstanding balance of $100 with the University. This hold will block course registration for the next semester and prohibit the issue of transcripts or official verification of enrollment. Payment is due the first day of the semester/term “A” classes no exception. Olin Business School does not accept tuition payments. If the full tuition is not paid by the first day of classes a 2% late fee will be assessed to the balance.

There are several methods of payment, please refer to Student Accounting Website for complete list and details (http://studentaccounting.wustl.edu). Online Payments.

- Payment by mail to Washington University at PO Box 14627, St. Louis, MO 63150-4627.
- Payment in person with a check to Student Financial Services at North Brookings Hall, room
TUITION REFUND SCHEDULE (PMBA & Specialized Master's Programs)

Detailed information can be obtained in the Tuition and Financial Aid section of the Inside Olin webpage or on the Tuition tab of the Olin Business School's website. Students may also contact the Financial Aid office for assistance.

TUITION REFUND SCHEDULE

Short Courses

- NO refund or withdrawal after the 4th week of classes.
- 25% refund after the 7th and before the end of the 8th week.
- 75% refund after the 14th week and before the end of the 16th week.

Semester Courses

- NO refund or withdrawal after the 8th week.
- 25% refund after the 7th and before the end of the 8th week.
- 50% refund after the 3rd week and before the end of the 6th week.
- 100% refund within the 1st week of classes.

Mini Courses

- NO refund or withdrawal after the 5th week of classes.
- 25% refund after the 2nd week and before the end of the 3rd week.
- 50% refund after the 1st week and before the end of the 2nd week.
- 100% refund within the 1st week of class.

Please note that Olin has a no-credit-card policy. Tuition and fees are due in full at the time of registration. Students who drop classes after the drop deadline for short and semester courses will not receive a tuition refund. Students who drop classes after the drop deadline for mini courses will receive a refund of 75% of their tuition, and students who drop classes after the drop deadline for mini courses will receive a refund of 50% of their tuition. Students who drop classes after the drop deadline for semester courses will receive a refund of 25% of their tuition.

In order to get the University tuition refund schedule, please see the Tuition and Financial Aid section of the Inside Olin webpage or contact the Financial Aid office for assistance. Students may also contact the Washington University's Accounting office for assistance. Students who drop classes after the drop deadline for short and semester courses will not receive a tuition refund. Students who drop classes after the drop deadline for mini courses will receive a refund of 75% of their tuition, and students who drop classes after the drop deadline for mini courses will receive a refund of 50% of their tuition. Students who drop classes after the drop deadline for semester courses will receive a refund of 25% of their tuition.

For more information, please visit the Tuition and Financial Aid section of the Inside Olin webpage or contact the Financial Aid office for assistance. Students may also contact the Washington University's Accounting office for assistance.