3. Physics (Natural Sciences/Math): Students must complete course at Washington University in St. with a grade of C- or better.

4. Art History (History of Western Art, Architecture and Design) L01 113: Students must complete course with a grade of C- or better.

5. Art History (Introduction to Modern Art, Architecture & Design) L01 215: Students must complete course with a grade of C- or better.

6. Humanities (3 units): Humanities courses examine the human condition as it has been documented and expressed in both past and contemporary times. This area includes courses from Literature (both in English and other languages), Classics, History, Philosophy, and Religious Studies, as well as some courses in the creative arts such as Dance, Drama, Music and Writing. Courses designated “Arch: HUM” fulfill a humanities requirement.

7. Social & Behavioral Sciences (3 units): These courses use quantitative and qualitative observation to explore the social environment, relationships with society, and forms of human behavior. This area includes courses from Anthropology, Economics, Education, International & Area Studies, Political Science, and Psychology, and courses from other areas, including interdisciplinary studies. Courses designated “Arch: SSC” fulfill the Social and Behavioral Sciences requirement.

8. Courses in Arts & Sciences* (18 units)

9. Courses in Architecture, Art, Design; Arts & Sciences; Business; or Engineering* (9 units)

*Except physical education, lessons, independent study, internships, Advanced Placement, International Baccalaureate or transfer credit.

Courses in University College do not count toward degree requirements.

C. Major Required Courses: Bachelor of Science in Architecture

For students who matriculated in Fall 2013 or earlier:

1. Drawing I (X10 101)
2. Practices: Art + Architecture + Design I and II (X10 181 and 182)
3. Sam Fox Electives (2 courses): students must complete 6 units in Sam Fox Commons, Architecture, Art or Design Electives.

NOTE: Students who matriculated in 2013 or earlier also must complete Drawing II (X10 102).

B. Requirements

1. Writing I: Every student must demonstrate proficiency in reading and writing the English language and must begin to develop mature skills in framing and revising arguments by completing course work as determined by the Department of English with a grade of C- or better. Transfer students must fulfill the Writing I requirement by taking Writing I or by review of a writing portfolio. For more information, go to http://transferportfolio.artsci.wustl.edu.

2. Calculus (Natural Sciences/Math): Students must complete course at Washington University in St. Louis with a grade of C- or better.

For students who matriculated in Fall 2014 or later:

1. Introduction to Design Processes I
2. Introduction to Design Processes II
3. Introduction to Design Processes III
4. Introduction to Design Processes IV
Additional Requirements for all undergraduate students in the College of Architecture:

Each undergraduate student shall complete 122 units with a grade of D or better (or credit) and at least 30 units in advanced courses (numbered 300, 400 or 500). The 30 units in advanced courses may include the minimum number of advanced units required by the major areas of concentration. Courses required for major must be passed with a grade of C- or better.

Each student shall spend at least three semesters in full-time residence at least 12 units per semester) at Washington University. Unless excused by the dean of the College of Architecture, the student must earn the last 30 units at Washington University. The dean of the College of Architecture may waive the full-time residence requirement for students who are employed full time and have completed at least 2 years of college.

Bachelor of Science in Architecture and Master of Architecture

Students who have satisfactorily completed, or who are about to complete, the Bachelor of Science requirements can apply to the Master of Architecture degree program in the Graduate School of Architecture & Urban Design by submitting an application to the Graduate Admissions Office, and by requesting a review of their undergraduate work by the Director of Graduate Admissions. Admission is not automatic, however, and requires approval from the Graduate Admissions Committee.

UNITS AND GRADES

A unit is the amount of credit given for one hour of lecture or up to three hours of studio work a week for a week for one semester.

Undergraduate students in the College of Architecture may take one non-required course on a P/F basis each semester.

GRADE SCALE

<table>
<thead>
<tr>
<th>Credit</th>
<th>Degree</th>
<th>Grade Points</th>
<th>Per Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>superior yes</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>A</td>
<td>superior yes</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>A-</td>
<td>superior yes</td>
<td>3.7</td>
<td></td>
</tr>
<tr>
<td>B+</td>
<td>good yes</td>
<td>3.3</td>
<td></td>
</tr>
<tr>
<td>B</td>
<td>good yes</td>
<td>3.0</td>
<td></td>
</tr>
<tr>
<td>B-</td>
<td>good yes</td>
<td>2.7</td>
<td></td>
</tr>
<tr>
<td>C+</td>
<td>average yes</td>
<td>2.3</td>
<td></td>
</tr>
<tr>
<td>C</td>
<td>average yes</td>
<td>2.0</td>
<td></td>
</tr>
<tr>
<td>C-</td>
<td>average yes</td>
<td>1.7</td>
<td></td>
</tr>
<tr>
<td>D+</td>
<td>passing marginally yes</td>
<td>1.3</td>
<td></td>
</tr>
<tr>
<td>D</td>
<td>passing marginally yes</td>
<td>1.0</td>
<td></td>
</tr>
<tr>
<td>D-</td>
<td>passing marginally yes</td>
<td>0.7</td>
<td></td>
</tr>
<tr>
<td>F</td>
<td>passing yes</td>
<td>0.0</td>
<td></td>
</tr>
<tr>
<td>*</td>
<td>complete no</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>W</td>
<td>withdraw no</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>L</td>
<td>successful audit no</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>Z</td>
<td>unsuccessful audit no</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>R</td>
<td>this course has been retaken no</td>
<td></td>
<td></td>
</tr>
<tr>
<td>N</td>
<td>no grade reported no</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*This grade signifies that the student has not completed part of the work of a semester (exclusive of examinations), but has satisfactorily completed the rest of the work. A student must remove a grade of I as indicated below

MINIMUM GRADE REQUIREMENT

Undergraduate students in architecture must complete all required architecture courses with a grade of C- or better.

DESIGN STUDIO EVALUATIONS

In addition to grading either under the pass/fail option or the regular grade option, instructors teaching architectural design courses complete an evaluation form for each student; a copy is made available to the student, and the original is filed in the student’s folder in the Office of the Dean.

REMOVAL OF GRADE OF I AND CHANGES IN F GRADES

Incomplete marks in all architectural design studio courses (100 to 600 level) must be removed by the first day of classes of the following semester. Failure to remove the Incomplete will prevent the student from continuing in another architectural design course.

In all other courses the grades of I must be removed no later than the last day of classes of the next full semester. On failure to make up an I within the next semester, the student shall automatically receive an F in the course unless explicitly excused by the dean. An F grade, so received, may not be changed. Students will not be allowed to continue in courses requiring prerequisites if the prerequisite has an Incomplete grade. A student who carries more than nine units of Incomplete work may be declared ineligible to re-enroll.

F grades for a semester may be changed only through the last day of classes of the following semester and then only in extraordinary circumstances. The Office of the Dean will approve no changes of F grades after this interval.

RETAKE A COURSE IN WHICH AN F HAS BEEN RECEIVED

When a student retakes a course in which an F has been received, both enrollments for the course will appear on the transcript. If a passing grade is received in the second enrollment, the first enrollment may be changed to R indicating the re-enrollment upon request by the student and with the approval of the dean. This policy only applies to courses taken at Washington University.

RETAKE A COURSE IN WHICH A PASSING GRADE HAS BEEN RECEIVED

When a student retakes a course in which a passing grade has been received, both enrollments will show on the transcript. If the second grade is equivalent to or better than the first grade, the first grade may be changed to R indicating the re-enrollment upon request by the student and with department approval. If the second grade is lower, both grades will stand. Credit towards the degree will be allowed for only one of the enrollments. This policy only applies to courses taken at Washington University.

TRANSFER CREDIT

Students wishing to transfer credit for work completed at another institution should bring a full catalog description of the course(s) to the Sam Fox Registrar’s Office for pre-approval. Upon receipt of an official transcript indicating a grade of “C” or better, courses will be considered for transfer. Grades for transfer courses will not appear on the student’s Washington University record and will not figure into the student’s grade point average. College courses taken to earn credit for high school graduation will not be considered for transfer credit. Washington University does not transfer credits for courses taken online.

Transfer credit cannot be used to fulfill the Calculus I or Physics requirements.

The Associate Dean of Students evaluates transcripts of incoming transfer students. Upon review, credit may be awarded and students will be notified of their status.

MAXIMUM AND MINIMUM LOADS

Undergraduate students will normally enroll in 15-16 units each semester.

Students should not enroll in more than 18.5 units without obtaining the permission of the undergraduate program chair.

An enrollment above 21 units will be charged at the established university rate per hour of the additional credits and must be approved by the dean or undergraduate program chair.

Full-time students must be registered for a minimum of 12 units. Partial load enrollment is possible when circumstances warrant it and requires the permission of the dean.

COURSE ENROLLMENT MINIMUMS

Each course must have a minimum enrollment of 8 students.

SEMINARS

To be eligible for a Seminar, students must be at the 300 level or above. The maximum enrollment in Seminars (unless otherwise noted) is 12 unless granted approval by either the graduate program chair or the dean.

WORKSHOPS

Each semester a changing selection of one-credit workshops in materials and graphic techniques is offered. Students are encouraged to enroll in these workshops as a supplement to their general curriculum. However, no more than one workshop is permitted in any given semester, and no more than three total throughout a student’s study program, without special permission of the dean.

SAM FOX SCHOOL UNDERGRADUATE STUDY ABROAD PROGRAMS

The Sam Fox School has undergraduate study abroad programs that draw on the rich traditions as well as the contemporary design strengths in carefully selected locations. The programs are led by faculty from the Sam Fox School. Each program leverages its unique location by inviting local artists, designers, and architects to serve as instructors and visiting lecturers, incorporating local sites into course assignments and studio projects, and arranging numerous excursions to nearby sites and cities. All Sam Fox School programs work hand-in-hand with the School’s curriculum to ensure that students can study abroad while earning required degree credits. For more information about these programs, visit the Sam Fox School website at http://samfoxschool.wustl.edu.

PREREQUISITES

Students enrolling in seminars or workshops without the necessary prerequisites must seek permission from the instructor. Students from outside Architecture seeking credit in Furniture Design courses or credit workshops must have the permission of the instructor; registration without this permission does not guarantee placement in the course.

INDEPENDENT STUDY

Opportunities for independent study are available to all undergraduate students (300-level and above). Registration in an independent study requires the student to submit a written proposal and obtain the approval of the sponsoring faculty member, the advisor, and the dean. This course must be completed by the course ADD deadline. Proposals submitted to the registrar past the deadline will not be considered.

Three units (juniors & seniors) and 1 unit (freshmen and sophomores) maximum can be taken per semester. Independent study courses cannot replace architectural design studios or other required courses. Most proposals granted are 1 credit.

ABSENCE RULE

Regular attendance at all classes and studio meetings is expected. If, in the opinion of the instructor, any student has accumulated absences to such an extent as to prejudice the possibility of satisfying the course requirements, the student’s registration in that course will be cancelled, subject to the approval of the dean.
LEAVE OF ABSENCE (LOA) Students may request a voluntary leave of absence for a maximum of one year or two semesters when individual circumstances, professional, medical or personal, warrant it. Petitions are reviewed and approved by the Sam Fox School Registrar’s Office. Any requests extending beyond one year will be reviewed on a case-by-case basis. In addition to a written petition, students requesting a medical leave of absence must submit a letter of verification from the Director of Student Health Services.

Students returning from a Leave of Absence must submit a written letter stating their intention to re-enroll by July 1st (returning in the fall semester) or December 1st (returning in the spring semester). In the case of a medical leave of absence, a letter of clearance is required from the Director of Student Health Services before a student will be permitted to re-enroll.

International students requesting a leave of absence must contact their assigned officer at the Office of International Students & Scholars (OISS) to discuss how the leave might affect their visa status.

WITHDRAWALS AND REFUNDS A written request for a refund must be submitted to the Sam Fox School Registrar’s Office for consideration. Approval requires a pro rata refund from the University. Tuition adjustments will be processed based on information received and according to the schedule below. Tuition refund checks will be issued only after the 4th week of classes each semester. Materials fees for College of Architecture courses will not be refunded after the 4th week of classes. For any student whose medical condition makes attendance for the balance of the semester impossible or medically inadvisable, the University will make a pro rata refund of tuition, as of the date of withdrawal when that date occurs prior to the 12th week, provided that the condition is verified by the University Student Health and Counseling Service or a private physician. The date of withdrawal may correspond to the date of hospitalization or the date on which the medical condition was determined.

MINOR DECLARATION Students declare their art minor by using the University’s online registration system (WebSTAC).

ACADEMIC HONORS

ACADEMIC HONORS

Dean’s list: in recognition of exceptional scholarship, first-year, sophomore, junior and senior art students who have earned at least a 3.5 grade point average during the semester or term. Students declared Honors (cum laude, magna cum laude, or summa cum laude) as determined by academic performance.

INTENT TO GRADUATE

Every candidate for a degree is required to file an “Intent to Graduate” in WebSTAC in order to participate in Commencement exercises. The deadlines for filing can be found at http://registrar.wustl.edu/student-records/graduation/intent-to-graduate.

MINOR DECLARATION

Students declare their art minor by using the University’s online registration system (WebSTAC).

GRADING FOR MINORS

Students must receive a grade of “C-” or better to earn credit.

MINORS

Minor in Architecture

The Minor in Architecture is open to all students at Washington University in St. Louis, regardless of their Major. Interested students should contact Seng Kuan, the designated Minor Degree Advisor.

Minor Degree candidates are required to complete 18 units* including:

9 units of electives**:

Architectural Design 211 3 units
Introduction to Design Processes I 3 units
Architectural Design 212 3 units
Introduction to Design Processes II 3 units
Introduction to Architectural Design—Florence Summer Program 3 units

6 units of design:

Architecture 211 3 units
Introduction to Design Processes I 3 units
Architecture 212 3 units
Introduction to Design Processes II 3 units
Architecture 210 6 units
Introduction to Architectural Design—Florence Summer Program 3 units

3 units of history:

Architecture 3283 3 units
Architectural History I 3 units
Architecture 3284 3 units
Architectural History II 3 units

3 units of methodology:

Architecture 4xx 3 units
Theories & Methods of Historical Research or another methodology-based course approved by the Minor Advisor

Minor in Architectural History

The Minor in Architectural History is open to all students at Washington University in St. Louis, regardless of their Major. Interested students should contact Seng Kuan, the designated Minor Degree Advisor.

Minor Degree candidates are required to complete 18 units* including:

6 units of architectural history survey:

Architecture 3283 3 units
Rethinking Renaissance visual Culture – Florence Summer Program 3 units

or other elective courses in Architecture as approved by the Minor Advisor

Minor in Architectural History

The Minor in Architectural History is open to all students at Washington University in St. Louis, regardless of their Major. Interested students should contact Seng Kuan, the designated Minor Degree Advisor.

Minor Degree candidates are required to complete 18 units* including:

9 units of architectural history & theory electives (300-level or above):

Architecture 3283 3 units
Rethinking Renaissance visual Culture – Florence Summer Program 3 units

or other elective courses in Architecture as approved by the Minor Advisor

Minor in Landscape Architecture

The Minor in Landscape Architecture is for students who will be receiving either a Bachelor of Science in Architecture degree, or a Bachelor of Arts Degree with a Major in Architecture degree, or a Bachelor of Design with a Major in Architecture degree. Interested students should contact Rod Barnett or Natalie Yates, the designated Minor Advisors.

Minor Degree candidates are required to complete 18 units* including:

6 units of design:

Architecture 312/412 6 units
Landscape Architecture Focused Studio 6 units

3 units of history and theory:

Landscape Architecture 570 3 units
Landscape Architecture History/Theory I: 1850-1970 3 units
Landscape Architecture 571 3 units
Landscape Architecture History/Theory II: Prehistory to 1850 3 units
Landscape Architecture 572 3 units
History of Regional & Urban Planning 3 units

A student will be removed from academic probation when their cumulative GPA is above 2.0 and they are meeting the “pace” of 66 2/3% for Satisfactory Academic Progress.

In support of the student, the Registrar’s Office will work with the student to develop a plan for success. In order to succeed, students must understand the causes of their current situation, identify what needs to change, and implement and review the plan.

A student who receive 2 or more grades of F in a semester will be placed on academic warning for the following semester. The warning serves as a notice that unless the student passes all courses in the following semester they will be placed on academic probation.

No transfer credit will be accepted for courses taken while a student is suspended from Washington University for violations of the University Student Judicial Code or Academic Integrity policy.
or other history/theory courses as approved by the Minor Advisor.

6 units of electives:
- Sam Fox Commons X10 307  Community Building, Building Community
- Landscape Architecture 480  3 units
- Community Building, Building Community
- Architecture 480
- Landscape Architecture 573  3 units
- Territorial Contexts
- or other elective courses in Architecture as approved by the Minor Advisor.

*12 units must be in the Minor only and cannot be double-counted toward another Major or Minor.

Minor in Urban Design
The Urban Design minor is for students who will be receiving either a Bachelor of Arts Degree with a major in Architecture or a Bachelor of Science in Architecture Degree or a Bachelor of Design with a Major in Architecture degree. Students interested in the Minor in Urban Design should speak directly with Patty Heyda, Urban Design Minor Advisor.

18 units of course work are required for completion*.

6 units of foundational course work:
- Sam Fox Commons X10 307  Community Building, Building Community
- Architecture 241  3 units
- Community Dynamics

6 units of design:
- Architecture 312/412  6 units
- Urban Design Focused Studio

6 units of advanced course work:
- Architecture 644D  3 units
- Metropolitan Landscapes
- Architecture 656  3 units
- Metropolitan Urbanism
- or an approved MUD track elective.

*12 units must be in the Minor only and cannot be double-counted toward another Major or Minor.

Additional Information
Students should check the current course descriptions carefully to verify their eligibility to enroll in courses that have specific prerequisites. Since the course offerings in architectural history vary each semester, students should consult the current Course Listings and their advisor.

RETENTION OF STUDENT WORK
The College of Architecture reserves the right to retain any student work submitted for course credit. Normally this work will be returned to the student at the end of the semester, except that which has been retained for publications, exhibitions, or accreditation reviews. It is highly recommended that students photographically reproduce their work or electronically store their work in order to keep a record of their work.

In all other courses the grades of I must be removed no later than the last day of classes of the next full semester. On failure to make up an I within the next semester, the student shall automatically receive an F in the course unless explicitly excused by the dean. An F grade, so received, may not be changed. Students will not be allowed to continue in courses requiring prerequisites if the prerequisite has an incomplete grade. A student who carries more than nine units of incomplete work may be declared ineligible to re-enroll.

F grades for a semester may be changed only through the last day of classes of the following semester and then only in extraordinary circumstances. The Office of the Dean will approve no changes of F grades after this interval.

RETAICKING A COURSE IN WHICH AN F HAS BEEN RECEIVED
When a student retakes a course in which an F has been received, both enrollments for the course will appear on the transcript. If a passing grade is received in the second enrollment, the first enrollment may be changed to R indicating the re-enrollment upon request by the student and with the approval of the dean. This policy only applies to courses taken at Washington University.

RETAICKING A COURSE IN WHICH A PASSING GRADE HAS BEEN RECEIVED
When a student retakes a course in which a passing grade has been received, both enrollments will show on the transcript. If the second grade is equivalent to or better than the first grade, the first grade may be changed to R indicating the re-enrollment upon request of the student and with department approval. If the second grade is lower, both grades will stand. Credit towards the degree will be allowed for only one of the enrollments. This policy only applies to courses taken at Washington University.

MAXIMUM AND MINIMUM LOADS
Graduate students are not permitted to enroll in more than 16 credits in a semester. Increased credit waivers are automatically granted in the following circumstances:

1. Students enrolled in Alberti, A46 488, Architecture Service Learning Practicum. Students selected to enroll will receive one credit the first time they enroll in the course and two credits the second time they enroll in the course for a maximum of three credits.

2. Students enrolled in English Language Support for Architecture Students, A46 100A. Students who are required to take this course will be registered for A46 100A by the Registrar. This course will count for an additional 2 credits but will not add to tuition cost, and it will not displace any required architecture courses. The 2 credits will not be counted towards the total necessary for completion of the M.Arch degree.

3. Students enrolled in English Support for Concepts & Principles of Architecture, A46 395E. Students who are required to take this course will be registered for A46 395E by the Registrar. This course will count for an additional 1 credit but will not add to tuition cost, and it will not displace any required architecture courses. The 1 credit will not be counted towards the total necessary for completion of the M.Arch degree.

An enrollment above 21 units will be charged at the established university rate per hour of the additional credits and must be approved by the dean or graduate program chair.

Full-time students must be registered for a minimum of 12 units. Partial load enrollment is possible when circumstances warrant it and requires the permission of the dean.

http://samfoxschool.wustl.edu

ACADEMIC INTEGRITY
Students and members of the faculty of a university have an obligation to uphold the highest standards of scholarship. Plagiarism or other forms of cheating will not be tolerated. Where a student has violated the integrity of the academic community, an instructor may recommend that the student be brought before the Committee on Academic Integrity. See “University Policies and Procedures” available at https://acadinfo.wustl.edu/WebSTAC.asp for more information.

UNITS AND GRADES
A unit is the amount of credit given for one hour of lecture or up to three hours of studio work a week for one semester. Graduate students in the Graduate School of Architecture & Urban Design may take one non-required course pass/fail each semester.

GRADE SCALE

<table>
<thead>
<tr>
<th>Credit</th>
<th>Grade Points Per Unit</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D+</td>
<td>1.3</td>
</tr>
<tr>
<td>D</td>
<td>1.0</td>
</tr>
<tr>
<td>D-</td>
<td>0.7</td>
</tr>
<tr>
<td>F</td>
<td>0.0</td>
</tr>
</tbody>
</table>

MINIMUM GRADE REQUIREMENT
Students in the Graduate School of Architecture & Urban Design must complete all required courses with a grade of C- or better.

MINIMUM GRADE POINT AVERAGE
Students in the Graduate School of Architecture & Urban Design are required to have a minimum grade point average of 2.7 in order to graduate.

REMOVAL OF GRADE OF I AND CHANGES IN F GRADES
Incomplete marks in all architectural design studio courses (300 to 600 level) must be removed by the first day of classes of the following semester. Failure to remove the Incomplete will prevent the student from continuing in another architectural design course.
ADJUSTMENT OF ADMISSION PLACEMENT
At the time of admission to the graduate program, students are placed within the School by the Director of Graduate Admissions and the Admissions Committee. In exceptional cases, this placement may be reviewed by appeal to the Executive Committee. Such an appeal can only be made after the student has completed a body of work in the School. The Executive Committee may adjust the student’s placement, advancing the student within the design sequence and reducing the total number of unit requirements.

TRANSFER CREDIT
The Graduate School of Architecture & Urban Design does not award transfer credit at the graduate level. Instead, graduate students who have already completed part of the professional curriculum at another institution are placed upon admission at the appropriate level of the professional curriculum by the Admissions Committee.

ELECTIVES
In order to count as elective credit in the Graduate School of Architecture & Urban Design, a course must be at the 300 level or above.

Courses in University College do not count toward degree requirements.

Graduate students may not register for courses in the School of Engineering unless they have been admitted to the Master of Construction Management dual degree program. The only exception is T64 572 Fundamentals of Construction Management, which can be taken as an elective by any graduate student in the Graduate School of Architecture & Urban Design.

Before registering for an MBA course, students must submit a Request for Non MBA Student To Take an MBA Course form to the Olin Business School.

SEMINARS
The maximum enrollment in Seminars (unless otherwise noted) is 12 unless granted approval by either the graduate program chair or the dean.

WORKSHOPS
Each semester a changing selection of one-credit workshops in materials and graphic techniques is offered. Students are encouraged to enroll in these workshops as a supplement to their general curriculum. However, no more than one workshop is permitted in any given semester, and no more than three total throughout a student’s study program, without special permission of the dean.

PREREQUISITES
Students enrolling in seminars or workshops without the necessary prerequisites must seek permission from the instructor. Students from outside Architecture seeking enrollment in Furniture Design courses or one-credit workshops must have the permission of the instructor; registration without this permission does not guarantee placement in the course.

INDEPENDENT STUDY
Graduate students who wish to enroll in an independent study must submit a petition and written proposal to their sponsoring faculty member, his/her advisor, and the Program Chair. Approved proposals are due to the Sam Fox Registrar by the course ADD deadline for the semester. Petitions submitted to the Registrar past the deadline will not be considered.

Independent studies may be completed for 1, 2 or 3 units. A student may be enrolled in a maximum of four units of independent study per semester. Independent study courses cannot replace architectural design studios or other required courses.

CURRICULAR PRACTICAL TRAINING (CPT)
Students in the Graduate School of Architecture & Urban Design may only participate in CPT internships during the summer. CPT internships will not be approved during the fall and spring semesters.

Credits earned for CPT courses will not be counted towards the total necessary for completion of the MArch, MUD, or MLA degree.

Students interested in registering for CPT should contact the the Office for International Students and Scholars (OISS) and the Sam Fox Registrar’s Office.

COURSE ENROLLMENT MINIMUMS
Each course must have a minimum enrollment of 8 students.

ABSENCE RULE
Regular attendance at all classes and studio meetings is expected. If, in the opinion of the instructor, any student has accumulated absences to such an extent as to preclude the possibility of satisfying the course requirements, the student’s registration in that course will be cancelled, subject to the approval of the dean.

TUITION ADJUSTMENTS/REDUCED CREDITS
Students admitted before Fall 2013 (existing policy)

All students are required to be enrolled full-time (12 credits or more). Exceptions may be granted to students in their final Degree Project semester. Consideration will be given to students also being given reduced hours for medical reasons. Approval must be granted from the Registrar, Chair of Graduate Architecture, and/or Dean of Architecture to ensure that the student will have sufficient credits to graduate. For graduating students who qualify for less than full-time enrollment, petitions must be submitted by the last day of scheduled classes for reduced tuition the following semester. If approved, Fall tuition adjustments will be made in June and Spring tuition adjustments will be made in January. Total enrollment units must be finalized at that time. This policy is only applicable to graduate students in Architecture admitted before the Fall 2013 semester.

Students admitted Fall 2013 and beyond

Students admitted in the fall of 2013 and beyond must be enrolled full-time in each semester of the Master of Architecture, Master of Landscape Architecture, and Master of Urban Design programs. While students may choose to enroll for fewer than 12 units during their final semester, they are still required to pay full-time tuition.

SATISFACTORY PROGRESS TOWARD A DEGREE
Students are expected to proceed at a pace which enables them to finish their degree within the appropriate time limit. All students must maintain a “pace” of 60-25% (number of credits earned divided by the number of credits attempted).

ACADEMIC PROBATION
A student in the Graduate School of Architecture & Urban Design will be placed on Academic Probation under any of the following circumstances: a student has a cumulative GPA below 2.7 or a semester GPA below 2.5; a student receiving a studio grade below B; a student receiving a cumulative GPA below 2.7; or a student fails to make Satisfactory Academic Progress (SAP) as outlined above.

This policy applies to any semester, including summer session, in which a student is enrolled for either studio or at least 9 units.

Students on Academic Probation must successfully complete all courses for which they are enrolled and earn a summer semester GPA of at least 2.7. Successful completion is defined as follows: students must earn a B- or above in studio courses; students must earn an A- or above in non-studio courses; incompletes or Withdrawals after the drop deadline are not considered successful completions.

Additional academic expectations will be determined on an individual basis by the Chair of the student’s program. A student on Academic Probation who fails to meet the minimum established academic expectations will be reviewed by Faculty Committee and may be dismissed.

A student will be taken off of Academic Probation when all of the following criteria are met: the student has raised his or her cumulative GPA above 2.7; the student has no outstanding incompletes; the student has successfully retaken and passed all courses for which they had previously received non-passing grades.

GRADUATE HONORS
Graduate Honors may be awarded to students receiving the Master of Architecture, Master of Landscape Architecture, or Master of Urban Design degree who have achieved a cumulative GPA of 3.0 or above through their final semester. Such students will receive the degree ‘with honor’.

LEAVE OF ABSENCE (LOA)
Students may request a voluntary Leave of Absence for a maximum of one year or two semesters when individual circumstances, professional, personal or personal warrant it. Petitions are reviewed and approved by the appropriate Program Chair and/or the Dean. Any requests extending beyond one year will be reviewed on a case-by-case basis. In addition to a written petition, students requesting a medical Leave of Absence must submit a letter of verification from the Director of Student Health Services. Students must submit petitions for a Leave of Absence by the deadlines listed below. There is no guarantee that requests received after the published deadline will be reviewed. Leave of Absence petitions are available in the Sam Fox School Dean’s Office, Givens Hall, room 105.

If a student decides to take a leave without having first obtained an approved Leave of Absence petition, the student is considered withdrawn from the Graduate School of Architecture & Urban Design. If a withdrawn student wants to return to the Graduate School of Architecture & Urban Design, they must submit an official request for re-admission to the appropriate Program Chair. Students who withdraw from the program are not guaranteed re-admission. Students who are withdrawn from the Graduate School of Architecture & Urban Design for longer than one year must submit an updated portfolio to be considered for re-admission.

Deadline for Spring 2017 Leave of Absence
Last day of Fall Classes, December 9, 2016

Students returning from a Leave of Absence must submit a written letter stating their intention to re-enroll by April 15 (returning in the fall semester) or November 15 (returning in the spring semester). Withdrawn students requesting re-admission must submit requests by these same deadlines. In the case of a medical Leave of Absence, a letter of clearance is required from the Director of Student Health Services before a student will be permitted to re-enroll.

International students requesting a Leave of Absence must contact their assigned officer at the Office of International Students & Scholars (OISS) to discuss how their leave might affect his or her visa status.

WITHDRAWALS AND REFUNDS
A written request for a refund must be submitted to the Sam Fox School Registrar’s Office for consideration. Approval is required to officially withdraw from the University. Tuition adjustments will be processed based on information received and according to the schedule below. Tuition refund checks will be issued only after the 4th week of classes each semester. Materials fees for College of Architecture courses will not be refunded after the 4th week of classes. For any student whose medical condition makes attendance for the balance of the semester impossible or medically inadvisable, the University will make a pro rata refund of tuition, as of the
date of withdrawal when that date occurs prior to the 12th week, provided that the condition is verified by the University Student Health and Counseling Service or a private physician. The date of withdrawal may correspond to the date of hospitalization or the date on which the medical condition was determined.

**Withdrawal Date**
- within 1st or 2nd week of classes: 100%
- within 3rd or 4th week of classes: 80%
- within 5th or 6th week of classes: 60%
- within 7th or 8th week of classes: 50%
- within 9th or 10th week of classes: 40%
- within 11th or 12th week of classes: 0%

**RETENTION OF STUDENT WORK**
The Graduate School of Architecture & Urban Design reserves the right to retain any student work submitted for course credit. Normally this work will be returned to the student at the end of the semester, except that which has been retained for publications, exhibitions, or accreditation reviews. It is highly recommended that students photographically reproduce their work or electronically store their work in order to keep a record of their work.

**MASTER OF ARCHITECTURE PLACEMENT**
MArch 3 students are placed at the 317 studio level. MArch 2+ students are placed at the 419 studio level. MArch 2 students are placed at the 511 studio level.

Placement is based on the assumption that courses below the student’s entry level, equivalent to those required at Washington University, have already been completed. For example, placement at the 511 studio level (MArch 2) assumes completion of all the courses required at the 317, 318, and 419 studio levels. Students with advanced placement are encouraged to obtain waivers from the appropriate instructors for all lower-level course requirements. If students do not waive lower-level course requirements, they are required to complete them as part of their degree requirements.

**MARCH 2 PLACEMENT**
Students accepted into the MArch 2 program are required to submit waiver materials during the admissions process. In order to be admitted to the MArch 2 program, students must be able to waive at least 3 of the following courses:
- Architecture 4280 Architectural History I
- Architecture 4284 Architectural History II
- Architecture 438 Environmental Systems I
- Architecture 447 Environmental Systems II
- Architecture 445 Building Systems

Students who are unable to meet the this waiver requirement will instead be placed at the MArch 2+ level.

**MARCH 2+ PLACEMENT**
Students admitted to the MArch 2+ program must waive at least one of the following courses:
- Architecture 445 Building Systems
- Architecture 447A Structures I
- Architecture 447A Architectural History II
- Architecture 448 Environmental Systems I

MArch 2+ students who are unable to waive one of these courses will be required to enroll in Architecture 447A Structures I and Architecture 448A Structures II during the summer following their second semester.

**MASTER OF ARCHITECTURE COURSE WAIVERS**
Regardless of placement level, a student may request that a required course be waived by the appropriate instructor. Any such waiver requires evidence that the student has had adequate exposure to the required material in previous academic experience. Course waivers will only be granted for an equivalent course or combination of courses completed satisfactorily to fulfill NAAB-accredited program requirements. Equivalence is measured in terms of both content and assignments. When a student receives a course waiver, the specific coursework is waived, but the student’s unit requirement remains unchanged. Effectively, this allows the student to take an equivalent number of units as general electives.

All graduate students have the opportunity to waive the following courses:
- Architecture 4280 Architectural History I
- Architecture 4284 Architectural History II
- Architecture 438 Environmental Systems I
- Architecture 439 Environmental Systems II
- Architecture 445 Building Systems
- Architecture 447A Structures I
- Architecture 448A Structures II

Students must obtain a waiver prior to the semester in which they would normally be expected to take the course that is being waived. In other words, students may not skip a required course on the assumption that they will receive a waiver for it in the future. There will be two open waiver periods throughout the year:

- **June 1st** – Incoming MArch 2 and 2+ students should submit all waiver materials prior to their first semester; incoming MArch 3 and current students should submit waiver materials for fall semester courses.
- **Two Weeks Prior to Fall Advising** – Current students should submit waiver materials for spring semester courses.

During these waiver periods, students may submit their materials to Audrey Treece by email, treece.audrey@wustl.edu. She will distribute the materials to the waiver review faculty and will communicate the results to students.

A list of graduate architecture course waiver requirements can be obtained from Audrey Treece in Givens 105.

**MASTER OF ARCHITECTURE DEGREE - MArch 3**
Total credit requirements for MArch 3 students is 105 units. Required courses for MArch 3 candidates:
- Architecture 323A Architectural Design Studios and Degree Project (Arch 317, 318, 419, 511, 512, 611, 616)
- Architecture 323B Architectural Representation I
- Architecture 323C Architectural Representation II
- Architecture 339 Concepts & Principles I
- Architecture 445 Building Systems
- Architecture 535C Advanced Architectural Practice
- Architecture 447A Structures I
- Architecture 448A Structures II
- Architecture 448 Environmental Systems I
- Architecture 449 Environmental Systems II
- Architecture 646 Professional Practice I
- Architecture 4280 Architectural History I
- Architecture 4284 Architectural History II
- Architecture 580 Design Thinking
- Architecture xxx (two) History/Theory elective(s)
- Architecture xxx (one) Urban Issues Elective
- Architecture xxx (four electives (total of 12 units)

**Fall Units**
- Architecture 317 6
- Architecture 445 Building Systems 3
- Architecture 4280 3
- Architecture 447A Structures I 3
- Architecture 438 Environmental Systems I 3
- Architecture 445 Architecture Elective 3
- Architecture 4280* 3
- Architecture 4284* 3
- Architecture 580* Design Thinking 3
- Architecture xxx 3

**Spring Units**
- Architecture 317 6
- Architecture 445 Building Systems 3
- Architecture 447A Structures I 3
- Architecture 438 Environmental Systems I 3
- Architecture xxx 3
- Architecture 4280* 1
- Architecture 4284* 1

**Fall Units**
- Architecture 317 6
- Architecture 445 Building Systems 3
- Architecture 4280 3
- Architecture 447A Structures I 3
- Architecture 438 Environmental Systems I 3
- Architecture xxx 3

**MASTERS OF ARCHITECTURE DEGREE - MArch 2+**
The MArch 2+ curriculum is a five-semester, 75-credit, advanced placement course of study, beginning always in the fall semester. Students are considered for placement in the MArch 2+ curriculum on the basis of design portfolio evaluation and the extent of their undergraduate architectural studies.

The March 2+ sequence begins with the final core studio (419) and concludes with the Degree Project; parallel course work in each of the five semesters matches that of the March 2 curriculum, plus electives selected in consultation with the student’s advisor.

- Architecture 445* Building Systems 3
- Architecture 447A Structures I 3
- Architecture 448A Structures II 3
- Architecture 438* Environmental Systems I 3
- Architecture 439* Environmental Systems II 3
- Architecture 464 Professional Practice I 3
- Architecture 4280* Architectural History I 3
- Architecture 4284* Architectural History II 3
- Architecture 580* Design Thinking 3
- Architecture xxx 3
ARCHITECTURE

MARCH 2+ students are required to waive at least three courses in order to be admitted at the MArch 2 level. The units for those waived courses will not count toward a student’s degree requirements as listed above.

MASTER OF ARCHITECTURE GRADE REQUIREMENT IN THE GRADUATE CORE
Entry into the vertical/topical studio sequence in the Master of Architecture graduate program will be predicated on the following:

Students in the MArch 3 program must receive a minimum of two grades of B- in the three-semester studio core. Students who do not fulfill this minimum requirement after three semesters will be permitted to repeat the 419 studio the following year. If a student still has not fulfilled the two B- requirement after repeating the 419 studio, the student’s status in the school will be determined by a committee of the faculty.

Students who receive less than a B- in both the 317 and 318 studios will not be permitted to take the 419 studio. Their status in the school will be determined by a committee of the faculty.

*When students waive a required course, they may take a general elective in its place. MArch 2+ students are typically expected to waive the following courses and replace them with general electives:
A46 4280 Architectural History I
A46 4284 Architectural History II
A46 438 Environmental Systems I
A46 445 Building Systems
Advanced Rendering Workshop

Students admitted to the MArch 2+ program must waive at least one of the following courses:
A46 4284 Architectural History II
A46 438 Environmental Systems I
A46 445 Building Systems
Advanced Rendering Workshop

MARCH 2+ students who are unable to waive one of these courses will be required to enroll in A46 447A Structures I and A46 448A Structures II during the following their second semester.

MASTER OF ARCHITECTURE DEGREE - MARCH 2
Total credit requirement of MArch 2 students is 60 credits.

Required work for MArch 2 students consists of the following:
Architectural Design Studios and Degree Project (24 credits):
Arch 511, 512, 611, 616 (4 studios total).

Architecture 445* 3 units**
Building Systems
Architecture 538C 3 units
Advanced Building Systems
Architecture 447A* Structures I
Architecture 448A 3 units
Structures II
Architecture 458* 3 units**
Environmental Systems I
Architecture 439 3 units
Environmental Systems II
Architecture 464 3 units
Professional Practice I
Architecture 4280* 3 units**
Architectural History I
Architecture 4284* 3 units**
Architectural History II
Architecture 580 3 units
Design Thinking
Architecture xxx 3 units
(two) History/Theory elective(s)
Architecture xxx 3 units
Urban Issues Elective

*When students waive a required course, they may take a general elective in its place. March 2 students are typically expected to waive the following courses and replace them with general electives:
A46 4280 Architectural History I
A46 4284 Architectural History II
A46 438 Environmental Systems I
A46 445 Building Systems
A46 447A Structures I

**Students are required to waive at least three courses in order to be admitted at the MArch 2 level. The units for those waived courses will not count toward a student’s degree requirements as listed above.

MASTERS OF URBAN DESIGN STUDIO DEGREE REQUIREMENT
A MUD student wishing to take the summer urban design studio (714) must have earned a minimum average grade of B- or better in the first two urban design studios (711 & 713). Students who do not fulfill this minimum requirement must repeat 711 and/or 713. If a student has not fulfilled this minimum requirement after repeating 711 and/or 713, their student’s status in the school will be determined by a committee of the faculty.

MASTER OF URBAN DESIGN COMBINED DEGREE PROGRAMS
The MUD program offers a series of combined degree programs including:
MUD/Master of Architecture
MUD/Master of Social Work
MUD/Master of Public Health
MUD/with Certificate in Public Health
MUD/Master of Business Administration
MUD/with Certificate in International Studies

These combined degree programs are of particular value to those who want to pursue an interdisciplinary approach to architecture and urban design, as well as preparing the student for a wide array of diverse career opportunities.

MASTER OF LANDSCAPE ARCHITECTURE DEGREE - MLA 3
The following is the curriculum sequence for the three-year MLA program:

First Semester:
Landscape Architecture/Architecture Orientation + Workshop

Units

Second Semester:
Landscape Architecture Core Studio II
Landscape Representation
Plants and Environment
Grading and Landform
Modem & Contemporary History

Units

Third Semester:
Landscape Architecture Core Studio III
Visualizing Ecological Processes
Landscape History & Theory
Electives

Units

Fourth Semester:
Landscape Architecture Core Studio IV
Research in the Landscape
Landscape Technology
Electives

Units
Fifth Semester:
Landscape/Urban Design/Architecture 6
Studio** 6
Electives* 9
OR
Thesis Option:
Landscape Architecture Thesis Studio 6
Thesis Preparation 3
Electives* 6
Sixth Semester:
Landscape/Urban Design/Architecture 6
Studio** 6
Professional Practice 3
Electives* 6
OR
Thesis Project 9
Professional Practice 3
Electives* 3
Total Units 90
*Electives must include a minimum of 6 units of Ecological Systems electives. These courses must be approved by the program office.
**Students need to take at least one option studio in landscape architecture.

MASTER OF LANDSCAPE ARCHITECTURE DEGREE - MLA 2
The following is the curriculum sequence for the two-year program; placement is determined by the admissions committee:

First Semester:
Landscape Core Studio III 6
Visualizing Ecological Processes 3
Plants and Environment 1.5
Grading and Landform 1.5
Modern & Contemporary History 3
Second Semester:
Landscape Core Studio IV 6
Research in the Landscape 3
Planting Design 1.5
GIS for Site Design 1.5
Landscape Ecology 3
Third Semester:
Landscape/Urban Design/Architecture 6
Studio** 6
Landscape History & Theory 3
Electives* 6
OR
Thesis Option:
Landscape Architecture Thesis Studio 6
Thesis Preparation 3
Electives* 6
Fourth Semester:
Landscape/Urban Design/Architecture 6
Studio** 6
Professional Practice 3
Landscape Technology 3
Electives* 3
OR
Thesis Project 9
Professional Practice 3
Landscape Technology 3
Total Units 60
*Electives must include a minimum of 6 units of Ecological Systems electives. These courses must be approved by the program office.
**Students need to take at least one option studio in landscape architecture.

MASTER OF LANDSCAPE ARCHITECTURE COMPREHENSIVE STUDIO REQUIREMENT
All Master of Landscape Architecture students (including dual degree students) must take one landscape architecture comprehensive studio.

Students must achieve a minimum average grade of B- in the core sequence in order to enter the comprehensive studio sequence. Students who do not fulfill this requirement may be permitted to repeat the 501 or the 502 studio. If a student still fails to meet the B- average after taking an additional 500-level studio, the student’s status will be determined by Faculty Committee.

MASTER OF LANDSCAPE ARCHITECTURE THESIS STUDIO REQUIREMENT
Students who wish to take the Landscape Architecture Thesis Studio must have earned a grade of B or better in two of the preceding three studios, with at least a grade of C in the third.

MASTER OF SCIENCE IN ADVANCED ARCHITECTURAL DESIGN
This 36-credit, three-semester program (previously titled MArch 1) allows individuals already holding NAAB-accredited professional degrees in architecture to pursue advanced design studies, research, and teaching preparation. Schedules for students in this program are varied and highly individual but will include an advanced design studio in each semester. This program leads to a post-professional Master of Science in Advanced Architectural Design.

MASTER OF SCIENCE IN ARCHITECTURAL STUDIES
This post-professional degree program provides students the opportunity to engage in research specialization or focus beyond that possible within the professional degree programs. Two concentrations are currently available: Architectural Pedagogy, and the History and Culture of Architecture.

Admission requires an application that includes a portfolio, transcripts, a statement of purpose with a specific research focus for the proposed program of study, and three letters of recommendation. Admission to this Master of Science program requires a faculty member to accept responsibility as the Academic Advisor who supervises the proposed course work and thesis.

Mandatory Thesis or Project 6
Research Preparation 3
Seminars, Directed Research, Independent Study 21
Total Units 30
*A maximum of 15 credits can be "double-counted" for both the MArch, MLA, or MUD program and the Master of Science program. Decisions regarding course credit to be "double-counted" will be made by the Academic Advisor.

GRADUATE SCHOOL OF ARCHITECTURE & URBAN DESIGN DUAL DEGREES
For graduate students who want to broaden their education at the graduate and post-professional levels, the Graduate School of Architecture & Urban Design offers several dual degree programs in conjunction with other divisions of Washington University in St. Louis. To apply for a dual degree program, students must submit separate applications to both programs. Each program makes admission decisions independently.

To learn more about the dual degree programs currently available to graduate architecture students, go to http://samfoxschool.wustl.edu/node/4114.

Master of Urban Design/Master of Architecture (MUD/MArch)
Master of Landscape Architecture/Master of Urban Design (MLA/MUD)
Master of Business Administration/Master of Architecture (MBA/MArch)
Master of Construction Management/Master of Architecture (MCM/MArch)
Master of Social Work/Master of Architecture (MSW/MArch)